

Separation Agreement Checklist — Ontario

DOCUMENTS AND INFORMATION TO GATHER BEFORE PREPARING A SEPARATION AGREEMENT

A CLEARER TOMORROW

1 Personal & Relationship Information

- ☐ Full legal names
- ☐ Current addresses, phone numbers and email addresses
- ☐ Date of marriage or start of cohabitation
- ☐ Date of separation
- ☐ Marriage certificate (if married)
- ☐ Existing court orders or family agreements

2 Children & Parenting

- ☐ Children's full names and dates of birth
- ☐ Proposed parenting schedule
- ☐ Decision-making arrangements
- ☐ School and medical information
- ☐ Childcare, extracurricular and special expenses

3 Income & Support Information

- ☐ Last 3 income tax returns
- ☐ Notices of assessment
- ☐ Recent pay stubs or proof of income
- ☐ Details of bonuses, commissions or other income
- ☐ Child support information
- ☐ Spousal support information

4 Property, Assets & Debts

- ☐ Matrimonial home and other real estate details
- ☐ Mortgage statements
- ☐ Bank and investment account statements
- ☐ RRSP, pension and retirement information
- ☐ Vehicle ownership details
- ☐ Business interests (if any)
- ☐ Credit card balances
- ☐ Loans and lines of credit

5 Other Helpful Documents

- ☐ Insurance policies
- ☐ Employee benefits information
- ☐ Life insurance details
- ☐ Wills or powers of attorney (if relevant)
- ☐ Any existing draft separation agreement

6 Before Signing

- ☐ Exchange complete financial disclosure
- ☐ Review parenting and support terms carefully
- ☐ Each party should consider independent legal advice
- ☐ Sign the agreement in writing
- ☐ Have signatures properly witnessed



Important: This checklist is general information only and does not replace legal advice.

Need Help With Your Separation Agreement?

-  Uncontested Separation Agreement: **\$1,999 + HST**
-  Negotiated Separation Agreement: **\$3,000 + HST**
-  Request a Free Consultation
-  Highly recommended family law services
-  See our Google reviews online


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